

WEEKLY WAGE AND HOUR REPORT

Student _____ Type of Work/Job Title _____

Training Station _____ Supervisor _____

Hourly Wage _____ Bonuses/Tips _____

| Directions: Put date in upper left-hand corner. Indicate presence in class at school in upper right corner. Show hours worked and total (see example). Below each day, identify key responsibilities. Write comments in spaces provided. Verify the hours and pay by signing the appropriate signature block. Show hours scheduled to work in following week in spaces provided. | | | | | | | Example: <div style="border: 1px solid black; padding: 2px; margin: 2px;"> 2/23 3 1:00-4:30 3.5 hours </div> | |
|---|-----|------|-----|------|-----|-----|--|-----------|
| SUN | MON | TUES | WED | THUR | FRI | SAT | HOURS | GROSS PAY |
| | | | | | | | | |
| | | | | | | | Hours for Next Week | |
| | | | | | | | Sunday | |
| | | | | | | | Monday | |
| | | | | | | | Tuesday | |
| | | | | | | | Wednesday | |
| | | | | | | | Thursday | |
| | | | | | | | Friday | |
| | | | | | | | Saturday | |

COMMENTS

Student:

Supervisor:

Student: _____ Date: _____

Supervisor: _____ Date: _____

NON-DISCRIMINATION POLICY: The _____ School System does not discriminate against any person on the basis of race,color, religion, sex, national origin, age or handicap in any of its educational or employment programs or activities.